

Pre-Settlement Inspection Checklist

COMPLETE IMMEDIATELY BEFORE SETTLEMENT

The final walk-through before the money moves: the property as agreed, the inclusions present, nothing changed since exchange.

Property Address / Postcode	Inspection Date	Settlement Date

Confirm

- ☐ Property condition unchanged since exchange, fair wear excepted
- ☐ All agreed inclusions present, checked against the Chattels Schedule
- ☐ Fixed items still fixed: light fittings, dishwasher, aerals as agreed
- ☐ No new damage, no rubbish left, sheds and garages cleared as agreed
- ☐ Keys, remotes and codes counted and working
- ☐ Meters read or photographed: power, gas, water
- ☐ Appliances power on
- ☐ Rural: pumps run, troughs fill, gates and fencing as at exchange

Issues Found: Describe The Issue, Location And Photo Reference

Issue Reported To Conveyancer Or Solicitor At (Time)	By	Reference

Handover Record

Number Of Keys	Number Of Remotes	Other Access Items (Codes, Fobs, Manuals)
Completed By		Date

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