Sale Terms Summary

COMPLETE TOGETHER WHEN YOU AGREE IN PRINCIPLE

One page the two of you complete together when you shake on it, then each hand to your own conveyancer to draft from. It is the bridge between agreement and contract, and it binds nobody.

Date

Property / Listing #

Postcode

THE SELLER

Seller Name / Member #

Email

Phone

Address

SELLER'S CONVEYANCER OR SOLICITOR

Firm

Contact Name

Email

Phone

BUYER'S CONVEYANCER OR SOLICITOR

Firm

Contact Name

Email

Phone

Fees vary with the property and the state, and disbursements are set by the authorities rather than the firm. Two or three quotes is normal; the cheapest is not always the one that answers the phone. This is a general template provided by Title Sales Pty Ltd for convenience only. It is not legal, financial or conveyancing advice, it is not a contract, and nothing in it binds any party. Binding documents are prepared by your own conveyancer or solicitor. Title Sales is an advertising platform and is never a party to your transaction.

Sale Terms Summary

THE TERMS AGREED IN PRINCIPLE

Price ($) _____ Deposit ($) _____ Settlement _____

Inclusions Agreed (Or: Per The Attached Chattels Schedule)

Conditions Agreed In Principle (Finance, Building And Pest, Other)

STANDING WORDS, KEEP THESE IN

- [ ] This summary records what we intend, to help our conveyancers prepare the contract. It is not itself a contract and neither of us is bound by it.
- [ ] No deposit changes hands under this summary. Deposits are paid only under the contract, into a trust account.
- [ ] Either of us may walk away before contracts are exchanged, and this summary gives neither of us a claim against the other.
- [ ] Payment instructions come only from the acting conveyancer or solicitor, confirmed on a phone number you have verified yourself, never from an email alone.

Seller Signature _____ Buyer Signature _____ Date _____

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